

When administering a deceased estate, **a number of expenses may be charged** over and above the liabilities of the deceased.

| EXPENSE TYPE | FEE | VAT | COMMENTS |
|--|-------------------------------------|-------|---|
| Executor's Fee | 3.5% | 15% | This is a prescribed tariff fee calculated on the gross asset value. In the case of a marriage in community of property, it is calculated on the value of the joint estate. |
| Executor's Collection | 6% | 15% | This is calculated on income accrued and collected after the death of the deceased. For example, interest earned. |
| Master's Fee | R600 – R7 000 | Incl. | This administrative fee is payable to the Master and depends on the value of the estate.* |
| Advertisement Costs | R2 280 | 15% | Four estate advertisements must be placed in a local newspaper and in the Government Gazette. The cost is based on the cost to advertise in <i>Business Day</i> . |
| Postages & Petties | From R800 | 15% | This fee varies depending on the value of the estate. |
| Bond of Security | 0.5% of gross asset value of estate | | Calculated per annum until the estate is finalised. |
| Sworn Valuation Fee | | 15% | The tariff is regulated as per the Government Gazette and is based on the value of the items appraised in a dutiable estate (i.e. estates valued in excess of R3.5 million). |
| Transfer Costs (on the sale of immovable property) | Per the conveyancing tariff | 15% | Transfer costs include the conveyancer's fee, which is calculated on a sliding scale and based on the value of the property, as per the Guideline of Fees published by the Law Society of South Africa. |
| Bond Cancellation Costs | Average of R5 000 | Incl. | Bond cancellation costs include the conveyancer's fee as per the Guideline of Fees published by the Law Society of South Africa. |
| Capital Gains Tax (CGT) | | | This is a tax payable to SARS on the profit (gains) from the sale or transfer of any secondary properties and other assets. |
| Estate Duty | | | This tax is payable to SARS if your net estate is valued at more than R3.5 million. It is levied at 20% of the dutiable amount of the estate up to R30 million, or 25% if over R30 million. |
| Tax Consultant Fee | Average of R2 000 per return | Incl. | Pre and post-death tax returns are submitted by the executor to SARS. |
| Estate Agent Commission | 4% – 7.5% | 15% | Payable when the immovable property is sold by an estate agent. |
| Legal Costs | Average of R2 500 per hour | 15% | Costs are charged when the estate is involved in legal action. The tariff per hour is as per the agreement with a litigation attorney. |
| Municipal Rates & Services | Monthly account | | The Municipality requires payment of all arrears and current rates and 2 months' advance rates before issuing a rates clearance certificate. |
| Trust Costs | | | Costs in respect of a Testamentary Trust: Inception fee: 1% of capital plus VAT Annual management fee: 0.75% of capital plus VAT Annual income fee: 7% plus VAT Termination fee: 1.5% of capital plus VAT |

***MASTER'S FEES IN ESTATES WHERE THE DECEASED PASSED AWAY AFTER 1 JANUARY 2018:**

- Value of the estate is less than R250 000: No Master's fees payable
- Value of the estate is between R250 000 and R400 000: R600 Master's fee payable
- Value of the estate exceeds R400 000: R600 + R200 for each completed R100 000 over R400 000 with a maximum of R7 000 Master's fees payable

Disclaimer: These costs serve as a guideline and may not be your total expense.