

OFFICES
COUNTRYWIDE
BOUNDLESS
ABILITY

Firm Profile: Western Cape

IF YOU CAN KEEP CALM AND GET REALLY PASSIONATE AT THE SAME TIME. **S**O INTENSELY PERSONAL AND IMMENSELY GENEROUS WITH YOUR THOUGHTS. IF YOU CAN BE MAGNIFICENT AND HUMBLE, SOMETIMES DURING THE SAME MORNING. **T**O GIVE EVERYONE A FAIR CHANCE, IRRESPECTIVE OF THEIR STATURE AND HELP PEOPLE WITH THE CONVICTIONS OF YOUR ACTIONS. IF YOU CAN KNOW WHEN TO GIVE NO QUARTER AND WHEN TO COMPROMISE WITHOUT SACRIFICING YOUR PRINCIPLES. **B**ALANCE LIFE AND WORK LIKE A PROFESSIONAL IN BOTH THOSE FIELDS. **B**E BOTH SPIRITED AND STRUCTURED. IF YOU SOLVE BOTH BIG PROBLEMS AND SMALL WITH EQUAL APLOMB AND A PERSONAL TOUCH. THEN YOU ARE WITH US.

KEYS TO SUCCESS

OUR EXCEPTIONAL PARALEGAL SUPPORT STAFF

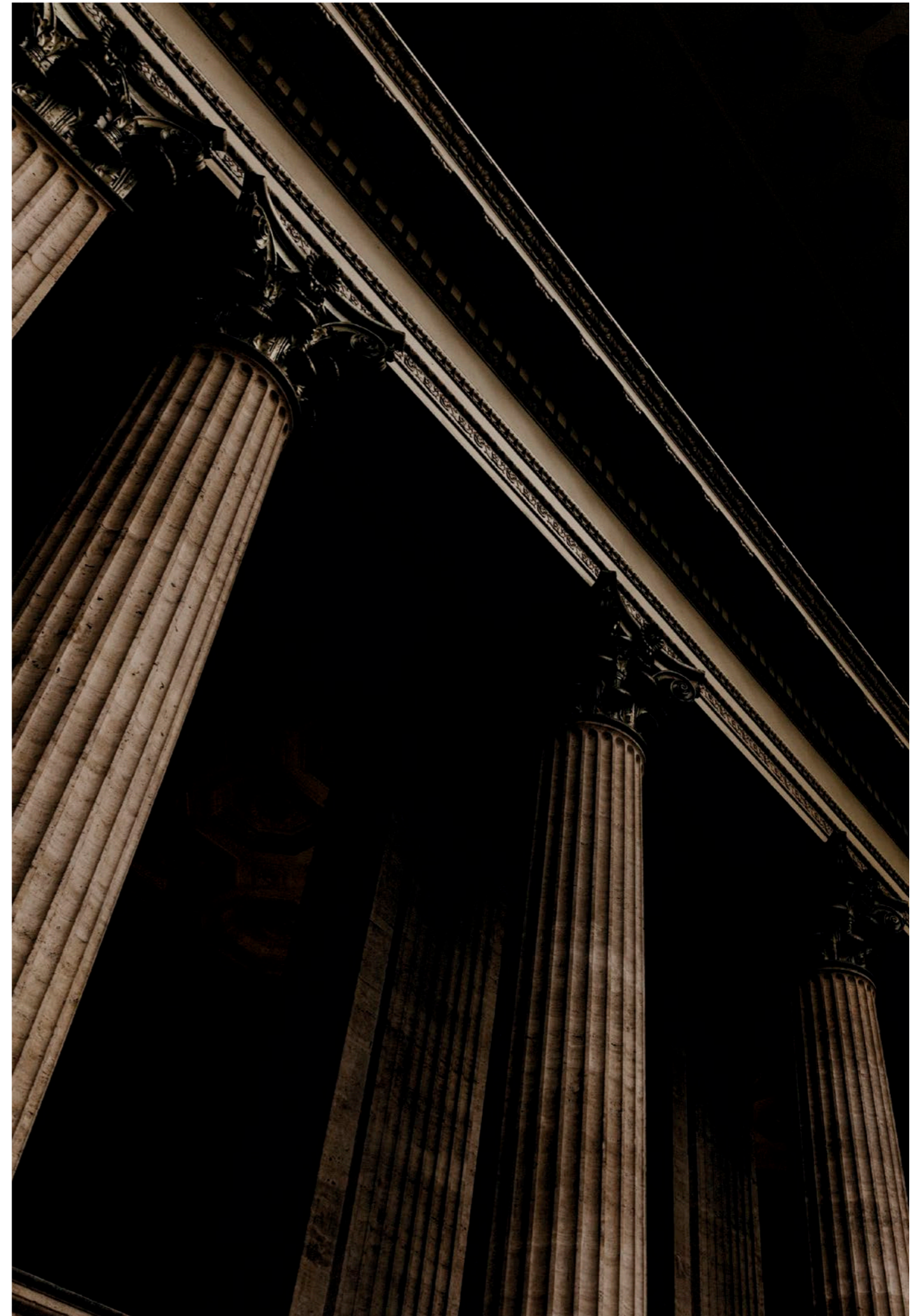
Our paralegals are an asset to our firm. Our service excellence depends on the capable and professional handling of all client interactions, from the first phone call through to the final sign-off. Our paralegal support staff have many years of experience and are efficient and meticulous in their dealings with clients, particularly the clients of our institutional business partners. They are dedicated, well-trained on various modifications relevant to both documentation and computerised systems, and constantly monitor your matters.

OUR EXTENSIVE POOL OF SUPPORT IN ALL LEGAL DISCIPLINES

STBB has various departments specialising in specific aspects of law. A professional at any of our branches will be able to recommend an appropriate attorney/staff member to meet your needs, given their area of expertise and the location most convenient for you.

Our extensive services include the following:

- Full complement of conveyancing services
- Commercial Law
- Commercial Property Law
- Constitutional Law
- Construction Law
- Correspondent Services
- Divorce, Child and Family Law
- Insolvency Law
- Insurance Law
- Labour Law
- Litigation and Dispute Resolution
- Mergers and Acquisitions
- Motor Vehicle Accident and Personal Injury Claims
- Municipal Planning Law
- Non-Resident Services
- Property Development and Environmental Law
- Residential Property Law
- Tax
- Wills, Trusts and Deceased Estates



OUR STRENGTH IN INFORMATION TECHNOLOGY (IT) SUPPORT

In order to ensure an uninterrupted working environment, we have a highly competent and dedicated IT department working closely with our service providers. Our network and IT systems operate through a centralised server, housed at our Cape Town office, with off-site redundancy. This centralised system facilitates control across the branches and minimises the likelihood of error in the IT department.

Our IT team ensures that our state-of-the-art production software is constantly updated and that staff receive notification of these updates and enhancements to the various systems.

STBB was the first conveyancing firm in the country to offer 24/7 online tracking of conveyancing matters for clients and service providers. Remaining at the forefront of technological support, the former achievement prompted the recent launch of a fully-integrated APP, STBBDirect, which offers clients live access, via their cellular phones, to all developments and details of their conveyancing matters.

STBB also offers clients access to a personal E-vault, being an electronic storage facility to store important documents. Our clients can therefore have uninterrupted, electronic access to their transactional STBB and personal documents that are safely stored in their E-Vaults forever. The vault service eliminates the risk of losing important information and create a central storage facility for clients' important documents.

STBB strives to remain at the forefront of technology with the latest IT systems in order to maximise security, service efficiency and productivity.

STRATEGY AND IMPLEMENTATION

TRAINING OPPORTUNITIES

STBB believes in empowering clients through education. Part of our service to you would include regular legal updates via email and social media, consisting of short points of interest to keep you abreast of any common areas of concern or interest on the legal front.

Free of charge, you can subscribe to the following:

- *Buchanan's Brief*: our quarterly newsletter containing an update on the latest legal developments, interesting news and useful information
- *Newsflash*: an ad hoc notice for important and imminent changes to the law which clients need to be aware of
- *Property Law Update*: a weekly report on the most recent judgements relating to property law and property matters in general
- *Law Update*: a monthly report containing a discussion of interesting case law and advice on topical legal questions
- *Thought of the Week*: a short 'did you know' legal notice distributed weekly
- *Conveyancing Correspondent*: a fortnightly update for correspondent attorneys highlighting important need-to-know tips when preparing conveyancing documents
- *Development Law Update*: a monthly report on all matters relating to land-use and development planning law
- *Investor Forum*: for STBB clients with established interest in commercial and residential property investment

MARKETING OPPORTUNITIES

As a substantial role player in the property market, STBB has developed long-standing relationships with individuals and institutions who actively participate in the property market. STBB views the client as an important partner in the business process and therefore places great value on forging relationships.

Owing to the confidentiality with which we conduct our business relationships, there are many realistic marketing opportunities that could be of benefit to you, for example:

- An organised introduction to our professional staff and partners
- Networking opportunities with other industry leaders
- Introductions and functions with our developer client base
- A high level of client-firm interaction before, during and after service rendering

COMPANY STRUCTURE

STBB LEADERSHIP EXECUTIVE COMMITTEE AND GAUTENG MANAGEMENT

MANAGING PARTNER
JONATHAN STEYTLER



DARREN BRANDER



JAMES PHILLIPSON



FINANCIAL MANAGER
PIERRE FOURIE



MARTIN SHEARD



PHILIP STEYN



ANNETJIE COETSEE



SHEREEN VOLKS



ANASTASIA HAJI-PAVLOU





EMPOWERMENT

STBB is dynamic in nature, constantly striving to achieve its goal of being fully representative of the new South Africa. The firm is currently actively involved in advancing the interests of individuals from previously disadvantaged backgrounds by developing their capacities and enabling them to contribute skills and services meaningfully to the firm, its clients and society.

OUR UNIVERSITY BURSARY SCHEME

STBB embraces the concept of creating opportunities that redress the wrongs of the past. We truly believe that, as a company, we can manage our business to create financial opportunities for previously disadvantaged students who require assistance to achieve their desired goal of studying law.

Our bursary scheme has been in operation since 2003 and supports the notion that knowledge and education are essential to promoting growth and development in South Africa.

We currently support four students completing their studies at Western Cape universities. A number of the bursary students have since commenced their articles with STBB.

CONTACT US

WESTERN CAPE

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Claremont Office

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Cnr Warwick Street & Pearce Road, Claremont
Tel: 021 673 4700 | Fax: 021 673 4701

Fish Hoek Office

26 1st Avenue, Fish Hoek
Tel: 021 784 1580 | Fax: 021 782 6224

Helderberg Office

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Williams Avenue, Paardevlei, Somerset West
Tel: 021 850 6400 | Fax: 021 852 1770

Tyger Valley Office

5 High Street, Rosenpark, Tyger Valley
Tel: 021 943 3800 | Fax: 021 914 1080

GAUTENG

Bedfordview Office

105 Boeing Road East, Bedfordview
Tel: 011 453 0577 | Fax: 011 453 9721

Centurion Office

F&S House, c/o John Vorster Drive
& Lenchen Avenue North, Centurion
Tel: 012 001 1546 | Fax: 086 241 7535

Fourways Office

Ground Floor, Block A, The Pivot,
Montecasino Boulevard, Fourways
Tel: 010 001 2632

Illovo Office

Ground Floor, Boundary Place,
18 Rivonia Road, Illovo
Tel: 011 219 6200 | Fax: 011 219 6238

EASTERN CAPE

East London Office

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