

OFFICES  
COUNTRYWIDE  
BOUNDLESS  
ABILITY

Firm Profile: Gauteng

IF YOU CAN KEEP CALM AND GET REALLY PASSIONATE AT THE SAME TIME. **S**O INTENSELY PERSONAL AND IMMENSELY GENEROUS WITH YOUR THOUGHTS. IF YOU CAN BE MAGNIFICENT AND HUMBLE, SOMETIMES DURING THE SAME MORNING. **T**O GIVE EVERYONE A FAIR CHANCE, IRRESPECTIVE OF THEIR STATURE AND HELP PEOPLE WITH THE CONVICTIONS OF YOUR ACTIONS. IF YOU CAN KNOW WHEN TO GIVE NO QUARTER AND WHEN TO COMPROMISE WITHOUT SACRIFICING YOUR PRINCIPLES. **B**ALANCE LIFE AND WORK LIKE A PROFESSIONAL IN BOTH THOSE FIELDS. **B**E BOTH SPIRITED AND STRUCTURED. IF YOU SOLVE BOTH BIG PROBLEMS AND SMALL WITH EQUAL APLOMB AND A PERSONAL TOUCH. THEN YOU ARE WITH US.

# KEYS TO SUCCESS

## OUR EXCEPTIONAL PARALEGAL SUPPORT STAFF

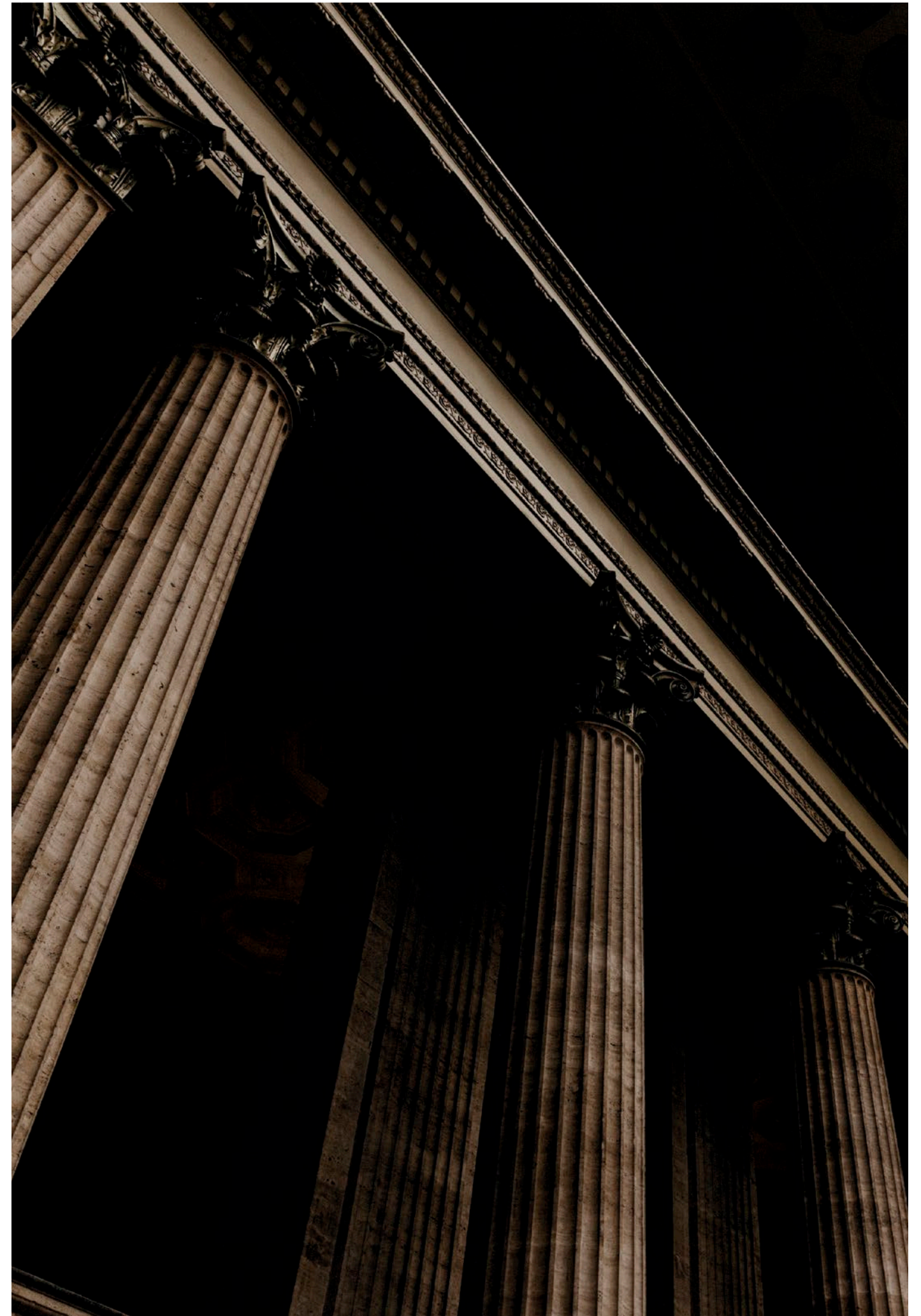
Our paralegals are an asset to our firm. Our service excellence depends on the capable and professional handling of all client interactions, from the first phone call through to the final sign-off. Our paralegal support staff have many years of experience and are efficient and meticulous in their dealings with clients, particularly the clients of our institutional business partners. They are dedicated, well-trained on various modifications relevant to both documentation and computerised systems, and constantly monitor your matters.

## OUR EXTENSIVE POOL OF SUPPORT IN ALL LEGAL DISCIPLINES

STBB has various departments specialising in specific aspects of law. A professional at any of our branches will be able to recommend an appropriate attorney/staff member to meet your needs, given their area of expertise and the location most convenient for you.

Our extensive services include the following:

- Full complement of conveyancing services
- Commercial Law
- Commercial Property Law
- Constitutional Law
- Construction Law
- Correspondent Services
- Divorce, Child and Family Law
- Insolvency Law
- Insurance Law
- Labour Law
- Litigation and Dispute Resolution
- Mergers and Acquisitions
- Motor Vehicle Accident and Personal Injury Claims
- Municipal Planning Law
- Non-Resident Services
- Property Development and Environmental Law
- Residential Property Law
- Tax
- Wills, Trusts and Deceased Estates



# OUR STRENGTH IN INFORMATION TECHNOLOGY (IT) SUPPORT

In order to ensure an uninterrupted working environment, we have a highly competent and dedicated IT department working closely with our service providers. Our network and IT systems operate through a centralised server, housed at our Cape Town office, with off-site redundancy. This centralised system facilitates control across the branches and minimises the likelihood of error in the IT department.

Our IT team ensures that our state-of-the-art production software is constantly updated and that staff receive notification of these updates and enhancements to the various systems.

STBB was the first conveyancing firm in the country to offer 24/7 online tracking of conveyancing matters for clients and service providers. Remaining at the forefront of technological support, the former achievement prompted the recent launch of a fully-integrated APP, STBBDirect, which offers clients live access, via their cellular phones, to all developments and details of their conveyancing matters.

STBB also offers clients access to a personal E-vault, being an electronic storage facility to store important documents. Our clients can therefore have uninterrupted, electronic access to their transactional STBB and personal documents that are safely stored in their E-Vaults forever. The vault service eliminates the risk of losing important information and create a central storage facility for clients' important documents.

STBB strives to remain at the forefront of technology with the latest IT systems in order to maximise security, service efficiency and productivity.

# STRATEGY AND IMPLEMENTATION

## TRAINING OPPORTUNITIES

STBB believes in empowering clients through education. Part of our service to you would include regular legal updates via email and social media, consisting of short points of interest to keep you abreast of any common areas of concern or interest on the legal front.

Free of charge, you can subscribe to the following:

- *Buchanan's Brief*: our quarterly newsletter containing an update on the latest legal developments, interesting news and useful information
- *Newsflash*: an ad hoc notice for important and imminent changes to the law which clients need to be aware of
- *Property Law Update*: a weekly report on the most recent judgements relating to property law and property matters in general
- *Law Update*: a monthly report containing a discussion of interesting case law and advice on topical legal questions
- *Thought of the Week*: a short 'did you know' legal notice distributed weekly
- *Conveyancing Correspondent*: a fortnightly update for correspondent attorneys highlighting important need-to-know tips when preparing conveyancing documents
- *Development Law Update*: a monthly report on all matters relating to land-use and development planning law
- *Investor Forum*: for STBB clients with established interest in commercial and residential property investment

## MARKETING OPPORTUNITIES

As a substantial role player in the property market, STBB has developed long-standing relationships with individuals and institutions who actively participate in the property market. STBB views the client as an important partner in the business process and therefore places great value on forging relationships.







Owing to the confidentiality with which we conduct our business relationships, there are many realistic marketing opportunities that could be of benefit to you, for example:

- An organised introduction to our professional staff and partners
- Networking opportunities with other industry leaders
- Introductions and functions with our developer client base
- A high level of client-firm interaction before, during and after service rendering












# COMPANY STRUCTURE

STBB LEADERSHIP EXECUTIVE COMMITTEE  
AND GAUTENG MANAGEMENT

DARREN BRANDER	
ANASTASIA HAJI-PAVLOU	
KARL-HEINZ GÖHRING	
MARLIZE SWART	
ARMAND COETZEE	
RICHARD VAN DER SCHYFF	

STBB LEADERSHIP EXECUTIVE COMMITTEE  
AND WESTERN CAPE MANAGEMENT

MANAGING PARTNER JONATHAN STEYTLER	
DARREN BRANDER	
JAMES PHILLIPSON	
FINANCIAL MANAGER CULLEN PENNY	
MARTIN SHEARD	
PHILIP STEYN	
ANNETJIE COETSEE	
SHEREEN VOLKS	
ANASTASIA HAJI-PAVLOU	



# EMPOWERMENT

STBB is dynamic in nature, constantly striving to achieve its goal of being fully representative of the new South Africa. The firm is currently actively involved in advancing the interests of individuals from previously disadvantaged backgrounds by developing their capacities and enabling them to contribute skills and services meaningfully to the firm, its clients and society.

## OUR UNIVERSITY BURSARY SCHEME

STBB embraces the concept of creating opportunities that redress the wrongs of the past. We truly believe that, as a company, we can manage our business to create financial opportunities for previously disadvantaged students who require assistance to achieve their desired goal of studying law.

Our bursary scheme has been in operation since 2003 and supports the notion that knowledge and education are essential to promoting growth and development in South Africa.

We currently support four students completing their studies at Western Cape universities. A number of the bursary students have since commenced their articles with STBB.



## CONTACT US

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#### Claremont Office

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#### Fish Hoek Office

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#### Helderberg Office

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Williams Avenue, Paardevlei, Somerset West  
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### GAUTENG

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#### Fourways Office

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#### Illovo Office

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### EASTERN CAPE

#### East London Office

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